

**Kearney, Nebraska**  
**July 9, 2020**  
**4:00 p.m.**

A Joint City/County Budget Meeting of the City Council of Kearney, Nebraska and the Buffalo County Board of Commissioners was convened in open and public session at 4:00 p.m. on July 9, 2020 in the Bison Meeting Room at the Extension Building, 1400 East 34th Street, Kearney, Nebraska. Present were: Mayor Stanley A. Clouse; Council Members Randy Buschkoetter, Bruce Lear, Tami James Moore. Absent: Jonathan Nikkila. Council Member Jonathan Nikkila arrived at 4:06 p.m. County Commissioners present: Chairman William McMullen, Ivan Klein, Myron Kouba, Sherry Morrow and Dennis Reiter. Absent: Timothy Higgins and Ron Loeffelholz. City Staff present: Lauren Brandt, City Clerk; Michael Morgan, City Manager; Mike Tye, City Attorney; Wendell Wessels, Director of Finance; Nate Mollring, IT Director; Matthew Williams, Library Director; Jason Whalen, Fire Administrator; Bryan Waugh, Police Chief; Tony Jelinek, Director of Utilities; Deb Eirich, Senior Services Coordinator; Jena Bice, Assistant Director of Finance and Ken Roth, Park Superintendent. County Staff present: Jan Giffin, County Clerk; Shawn Eatherton, County Attorney and Neil Miller, County Sheriff.

Notice of the meeting was given in advance thereof by publication in the Kearney Hub, the designated method for giving notice, a copy of the proof of publication being attached to these minutes. Advance notice of the meeting was also given to the City Council and a copy of their acknowledgment or receipt of such notice is attached to these minutes. Availability of the Agenda was communicated in the advance notice and in the notice to the Mayor and City Council. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Clouse announced that in accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is available for review and is posted in the room.

Director of Finance Wendell Wessels presented the following proposed 2020-2021 budget:

Finance Director announced a change to the Police Building Fund that affected pages 5, 6, and 47 of the Budget (Exhibit A attached to these minutes); Jena Bice, Assistant Director of Finance provided the updated pages to attendees of the meeting prior to the start of the meeting.

Total County share for 2020-2021 is \$987,546. This is an increase of \$39,495 or 4.17% over last year. Total City share for 2020-2021 is \$871,370. This is an increase of \$95,670 or 12.33% over last year.

### **Bookmobile/Library**

There is \$60,000 in the sinking fund for a new Bookmobile. Total budget for the Library is \$1,920,451, of that amount, \$262,993 is for the Bookmobile or approximately 14% of the overall budget. The Bookmobile is up approximately \$7,300 or 2.9% over last year.

### **Cottonmill Park**

Some of the notable expenditures include: road asphalt replacement - \$50,000; replace tractor shed - \$60,000; boat replacement - \$7,000; replacement of picnic tables, benches, grills etc - \$5,000 and tilt trailer - \$8,000. Total budget for Cottonmill Park is \$516,900; up \$21,000 or 10%. Total tax requirement for Cottonmill Lake Park, which is split 50/50 between the City and County, is \$488,174.

### **Law Enforcement Center**

The Law Enforcement Center Agreement (LEC) includes: County Attorney/Information Technology Agreement, Police Records Services, Police Evidence, Police Building, Police Data Processing and the new agreement for the Shooting Range. Notable expenditures include: Records Services – replace furniture, \$5,000; Police – Data Processing – equipment sinking fund, \$20,000; Police Evidence – FARO 3-D laser scanner laptop and software, \$8,500; Police Building – replace/update office furnishings, A/V and furniture for Briefing Room/patrol work room and Multi-Purpose Room, Audio/visual for Tactical briefing, building security camera system and the new generator. Total budget for the LEC is \$1,264,080; the City's portion of that amount is 63% or \$796,370 leaving the remaining 37% as the County's portion. Building Services changed to include debt service for the generator. The generator was purchased with Public Safety Tax Anticipation Bonds for a total project cost of approximately \$420,000. Debt service for the generator will be included in the budget over the next 15 years.

### **Peterson Senior Activity Center**

Notable Expenditures include a floor scrubbing machine - \$7,000 and an ice machine - \$5,000. Total budget for the upcoming year is \$597,804; there was no change in the County's share of \$30,000.

### **Emergency Management Agreement**

The County handles this cost in its entirety.

### **Prosecution Agreement**

This agreement has been entered into between the City and County for prosecuting services. The City reimburses the County in the amount of \$75,000 annually for these services.

### **Vehicle Gasoline Purchase Agreement**

The City, County, School and ESU entered into an interlocal agreement to provide for the purchasing of gasoline.

### **Airport Road Re-Location Financing Agreement**

Fiscal total due next year is \$90,712.50.

### **Kearney Area Solid Waste Agency**

The Kearney Area Solid Waste Agency Landfill began operation in April of 1994. The Kearney Area Solid Waste Agency Landfill is governed by the Kearney Area Solid Waste Agency Board which is composed of City Council members, Administrative Staff and a County Official. The Landfill serves Buffalo County and surrounding area. The Landfill is expected to last approximately 36 years. The twenty-five (25) year agreement was updated in 2017.

### **Kearney Area Animal Shelter**

The City contributes \$120,000 annually with a 3% annual increase and the County contributes \$20,000 annually with a 3% annual increase as well.

Council Member Jonathan Nikkila asked if the Shooting Range is in use? Police Chief Bryan Waugh stated it is in use and officers are very appreciative of it.

Moved by Buschkoetter seconded by Lear to accept the proposed 2020-2021 Budget as presented. Roll call resulted as follows: Aye: Clouse, Lear, Nikkila, Moore, Buschkoetter, McMullen, Kouba, Morrow, Reiter, Klein. Nay: None. Absent: Higgins and Loeffelholz. Motion carried.

### **CITY/COUNTY COVID UPDATE**

Michael Morgan, City Manager stated the City continues to be diligent with COVID safety measures. Numerous online opportunities for citizens to do business with the City as well as communicate with various Departments have been established and Staff continues to explore new options to keep City staff and citizens as safe as possible while continuing to conduct business. Economically there has been an impact to the City as sales tax receipts are significantly lower since the pandemic began.

FEMA reimbursement payments are nearly complete from the flooding that occurred a year ago; NEMA will reimburse the City once all FEMA payments are received.

Council Member Randy Buschkoetter questioned if the Hike/Bike Trails are close to completion (due to reconstruction)? Mr. Morgan stated work should be completed by Fall 2020.

Mr. Morgan stated COVID has also caused the City to postpone several major projects, no payroll increases for the upcoming budget year and the postponement of all Capital projects.

Sheriff Neil Miller stated the Buffalo County jail's initial COVID processes are still in place and will not change for the foreseeable future. The City and County have agreed to share a new impound lot; all vehicles will be moved from the Downtown lot to the new impound lot located by the County's maintenance building.

Commissioner Myron Kouba explained the steps the County took to reopen the Courthouse after being closed due to COVID. Commissioner Kouba stated a group was

created that included the Sheriff, three County Commissioners, a representative from the Courthouse Building and Grounds Department and the County Clerk to put together a plan to establish safety precautions in order to reopen the Courthouse. These safety precautions dealt with directing traffic flow through the Courthouse, creating a separate employee only entrance, and scheduling volunteers to take temperatures as citizens entered the building. In addition, employees were required to wear masks unless they were behind a shield. Commissioner Kouba stated the precautions have since been lifted.

County Commissioner Sherry Morrow thanked the City for the use of a golf cart that assisted with transporting people who needed assistance to get to and from the building.

**ADJOURN**

Moved by Lear seconded by Moore that the meeting adjourn at 4:34 p.m. Roll call resulted as follows: Aye: Clouse, Nikkila, Moore, Buschkoetter, Lear, McMullen, Kouba, Morrow, Reiter, Klein. Nay: None. Absent: Loeffelholz and Higgins. Motion carried.

**ATTEST:**

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**STANLEY A. CLOUSE  
PRESIDENT OF THE COUNCIL  
AND EX-OFFICIO MAYOR**

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**LAUREN BRANDT  
CITY CLERK**

**City of Kearney/Buffalo County  
2020-2021 Budget**

<b>Interlocal Agreement</b>	<b>County Payments to City</b>			
	<b>Estimated</b>	<b>Proposed</b>	<b>Change</b>	
	<b>Actual</b>	<b>Budget</b>	<b>Amount</b>	<b>%</b>
	<b>2019-2020</b>	<b>2020-2021</b>		
Bookmobile	253,839	261,151	7,311	2.88%
Cottonmill Park	212,437	233,504	21,067	9.92%
LEC - Records Services	189,786	184,051	(5,735)	-3.02%
LEC - Data Processing	129,419	132,469	3,050	2.36%
LEC - Evidence & Property	76,377	75,027	(1,350)	-1.77%
LEC - Building Services	50,193	61,969	11,777	23.46%
County Attorney - Data Processing	6,000	6,000	0	0.00%
Peterson Senior Activity Center	30,000	30,000	0	0.00%
Shooting Range	0	3,375	3,375	0.00%
<b>Total</b>	<b>948,051</b>	<b>987,546</b>	<b>39,495</b>	<b>4.17%</b>

<b>Interlocal Agreement</b>	<b>City Payments to County</b>			
	<b>Estimated</b>	<b>Proposed</b>	<b>Change</b>	
	<b>Actual</b>	<b>Budget</b>	<b>Amount</b>	<b>%</b>
	<b>2019-2020</b>	<b>2020-2021</b>		
LEC - Communications Services	700,700	796,370	95,670	13.65%
County Attorney - Prosecution Services	75,000	75,000	0	0.00%
<b>Total</b>	<b>775,700</b>	<b>871,370</b>	<b>95,670</b>	<b>12.33%</b>

**BUFFALO COUNTY PAYMENT TO CITY OF KEARNEY**

**Proposed**

Month	Bookmobile (COBK)	Cottonmill Park (COCT)	Peterson Senior Activity Center (COSE)	Records Service (Sheriff) (CORE)	Data Processing (Sheriff) (CODA)	Evidence & Property (Sheriff) (COEV)	Building Services (Sheriff) (COBU)	Data Processing (Attorney) (CODA)	Shooting Range (Sheriff) (CODA)	Totals
Jul, 19	20,707.16	20,373.29	2,500.00	43,296.51	26,880.33	23,111.67	13,828.34	1,500.00	0.00	152,197.30
Aug, 19	20,707.16	20,373.29	2,500.00							43,580.45
Sep, 19	20,707.16	20,373.29	2,500.00							43,580.45
Oct, 19	21,302.00	16,813.04	2,500.00	48,829.83	34,179.58	17,755.00	12,121.42	1,500.00	0.00	155,000.87
Nov, 19	21,302.00	16,813.04	2,500.00							40,615.04
Dec, 19	21,302.00	16,813.04	2,500.00							40,615.04
Jan, 20	21,302.00	16,813.04	2,500.00	48,829.83	34,179.58	17,755.00	12,121.42	1,500.00	0.00	155,000.87
Feb, 20	21,302.00	16,813.04	2,500.00							40,615.04
Mar, 20	21,302.00	16,813.04	2,500.00							40,615.04
Apr, 20	21,302.00	16,813.04	2,500.00	48,829.83	34,179.58	17,755.00	12,121.42	1,500.00	0.00	155,000.87
May, 20	21,302.00	16,813.04	2,500.00							40,615.04
Jun, 20	21,302.00	16,813.04	2,500.00							40,615.04
<b>Total County (19-20)</b>	<b>253,839.48</b>	<b>212,437.23</b>	<b>30,000.00</b>	<b>189,786.00</b>	<b>129,419.07</b>	<b>76,376.67</b>	<b>50,192.60</b>	<b>6,000.00</b>	<b>0.00</b>	<b>948,051.05</b>
Jul, 20	21,302.00	16,813.04	2,500.00	43,628.18	31,270.26	17,289.67	10,627.74	1,500.00	0.00	144,930.89
Aug, 20	21,302.00	16,813.04	2,500.00							40,615.04
Sep, 20	21,302.00	16,813.04	2,500.00							40,615.04
Oct, 20	21,916.08	20,340.58	2,500.00	46,807.50	33,733.00	19,245.75	17,113.82	1,500.00	3,375.00	166,531.73
Nov, 20	21,916.08	20,340.58	2,500.00							44,756.66
Dec, 20	21,916.08	20,340.58	2,500.00							44,756.66
Jan, 21	21,916.08	20,340.58	2,500.00	46,807.50	33,733.00	19,245.75	17,113.82	1,500.00	0.00	163,156.73
Feb, 21	21,916.08	20,340.58	2,500.00							44,756.66
Mar, 21	21,916.08	20,340.58	2,500.00							44,756.66
Apr, 21	21,916.08	20,340.58	2,500.00	46,807.50	33,733.00	19,245.75	17,113.82	1,500.00	0.00	163,156.73
May, 21	21,916.08	20,340.58	2,500.00							44,756.66
Jun, 21	21,916.08	20,340.58	2,500.00							44,756.66
<b>Total County (20-21)</b>	<b>261,150.72</b>	<b>233,504.34</b>	<b>30,000.00</b>	<b>184,050.68</b>	<b>132,469.26</b>	<b>75,026.92</b>	<b>61,969.20</b>	<b>6,000.00</b>	<b>3,375.00</b>	<b>987,546.12</b>
<b>Dollar increase</b>	7,311.24	21,067.11	0.00	(5,735.32)	3,050.19	(1,349.75)	11,776.60	0.00	3,375.00	39,495.07
<b>Percentage increase</b>	2.88%	9.92%	0.00%	-3.02%	2.36%	-1.77%	23.46%	0.00%		4.17%
Jul, 21	21,916.08	20,340.58	2,500.00	46,807.50	33,733.00	19,245.75	17,113.82	1,500.00	0.00	163,156.73
Aug, 21	21,916.08	20,340.58	2,500.00							44,756.66
Sep, 21	21,916.08	20,340.58	2,500.00							44,756.66
<b>Total City receipts</b>	<b>262,992.96</b>	<b>244,086.96</b>	<b>30,000.00</b>	<b>187,230.00</b>	<b>134,932.00</b>	<b>76,983.00</b>	<b>68,455.28</b>	<b>6,000.00</b>	<b>3,375.00</b>	<b>1,014,055.20</b>
<b>(Oct, 20 - Sept, 21)</b>										

**CO-LOCATED LAW ENFORCEMENT CENTER  
CITY/COUNTY BUDGET ALLOCATION  
2020-2021**

**Records Services**

**Total Requirement:** \$ 570,190.00

**Less:**

Costs (101034100) \$ 500.00  
Photocopies (101133230) 8,000.00

\$ 8,500.00

**Net Requirement** \$ 561,690.00

**County Share (33%)** \$187,230.00

**Data Processing Services - Sheriff**

**Total Requirement:** \$ 384,796.00

**Less:**

Equipment Fund (101244170) \$ 10,000.00

\$ 10,000.00

**Net Requirement** \$ 374,796.00

**County Share (33% +\$10,000.00 Hardware Depr.)** \$134,932.00

**Data Processing Services - County Attorney**

**County Share** \$ 6,000.00

**Evidence & Property**

**Total Requirement:** \$ 230,949.00

**County Share (33%)** \$ 76,983.00

**Building Services**

**Operating** \$260,250.00

**Debt service (generator)** \$28,633.56

**Total Requirement:** \$288,883.56

**County Share (33%)** \$ 96,294.52

**Credit for Multi Purpose Room FY20 (67% of \$41,551.15)** \$ (27,839.27)

**Net County Share** \$ 68,455.25

**Shooting Range**

**County Share** \$ 3,375.00

**Total County Share** \$545,430.50

**Communications**

**Total Requirement:** \$ 1,264,080.00

**City Share (63%)** \$796,370.40