

Application No. _____

Date _____ Time _____

Revised 11/25/2013

Application for Permit to Install Signs

City of Kearney – Development Service Department
P.O. Box 1180 – Kearney, Nebraska 68848-1180
Phone No. (308) 233-3235

Sign Application For: _____ Address: _____ Zoning: _____ Sign Cost: _____

REQUIRED INFORMATION

Type of Sign: Monument ___ Pole ___ Wall ___ Electronic ___ Fuel Price ___ Billboard ___

Site Information: (Complete the following applicable sections)

Monument or Pole Sign: Height _____ New face size _____ Total sign area _____ Distance between multiple signs _____

Wall Sign: New face size _____ Wall area _____ Total sign area on wall _____

Total square footage of all existing signage on property: (Including free standing and wall signs) _____

Length of street(s) abutting property: _____ Property Sign Budget: _____

Provide the following on a separate sheet:

- **A plot plan:** Including all adjacent streets, property lines and setbacks from property lines for proposed sign.
- **A sign design:** Including the size, shape and square footage for each proposed sign.
- **Footing design for all free standing signs.** Must be engineered for signs adjacent to State or Federal Hwy.
- **Electronic signs:** Verify minimum hold time for message is 2 seconds – maximum brightness measured in Nits.
* Maximum 7,500 Nits in daylight / Maximum 1,250 Nits after dusk *

Electrical Information: Name of Electrician _____ Permit Number _____

Foundations: Sealed engineered foundation designs required for signs placed adjacent to State and Federal Highways.

Digger's Hot Line confirmation number _____ Excavation after _____
(Date and Time)

Billboard Signs: (Including Upgrades for an Electronic Changeable Message Center)

Owner _____ Address _____

* Billboard application must include Nebraska Department of Roads Approval Form for Signs adjacent to State and Federal Hwy *

I have read and will comply with any and all codes and ordinances relating to the installation, repair, relocation and or removal of signs in the City of Kearney.

Applicants Name _____ Signature _____

Receipt Number _____ Fee: _____ Paid: _____

******For Office Use Only******

Approval of Sign Permit ***Permits for signs not operational within 180 days become null and void *******

Building Inspector _____ Date / Approved: _____ Disapprove: _____

Downtown Improvement Board _____ Date / Approved : _____ Disapprove: _____